

**BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
EMERGENCY BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL MEETING
MINUTES**

** Note – These minutes are not transcribed verbatim **

This meeting has been recorded in its entirety and the MP3 recording is on file in the MAD Office

January 30, 2020

The emergency joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, January 30, 2020 and called to order at 6:00 PM by Kimberly Trenary, President. Those answering roll call: Bill Braman, Steve Despot, Karen Miller, and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Jim Hrubik (BOA), Dale Sungy (BOA), Brian Griffith / Treasurer/ Fiscal Officer, Jill Easterling / Administrative Assistant and Atty. Sal Puglisi.

Excused: Russ Shilling / Operations Manager and Denise Mullins (BOD)

Guests: Becky Sremack, Atty., Mark Stansky and Gary Croft

Ms. Trenary thanked everyone for coming and asked for a motion to go into Executive Session for the purpose of discussing personnel matters. Ms. Trenary asked that all board members and guests present were permitted to stay.

EXECUTIVE SESSION:

Karen Miller made a motion to go into an executive session, seconded by Steve Despot for the purpose of discussing personnel matters.

Roll Call: Yeas: Braman, Despot, Miller, Trenary
 Nays: None

Excused: Mullins
Motion carried

***INTO EXECUTIVE SESSION AT 6:01PM
BACK IN REGULAR SESSION AT 7:21PM***

All in favor, meeting back in regular session at 7:21PM

MINUTES – The January 9, 2020 meeting minutes to be approved at the next meeting.

NEW BUSINESS –

Ms. Trenary asked for a motion to pay Jill Easterling / Administrative Assistant a stipend of \$750 per month to start February 1, 2020. This stipend is for the purpose of doing additional Administrative functions until further notice.

Motion by Karen Miller and seconded by Steve Despot:

“To pay Jill Easterling / Administrative Assistant a stipend of \$750 per month to start February 1, 2020. This stipend is for the purpose of doing additional Administrative functions until further notice.”

Roll Call: Yeas: Braman, Despot, Miller, Trenary
 Nays: None

Excused: Mullins
Motion carried

Ms. Trenary asked Mark Stansky and Gary Croft what 2019 mosquito crew was planning on coming back for the 2020 season. Ms. Trenary asked if one of them could reach out to Andy and see if he intends to work this season. Did they feel that Andy would be willing to step in as Interim Operations Manager over the summer? Could not answer without talking with Andy first.

Brian Griffith stated that we don't have to stay with the current job structure, that new positions can be created if Russ is not planning on coming back as Operations Manager. Board can break the positions apart and make them more feasible for each individual willing to step in to the positions. This could possibly make it easier to fill the position(s).

Ms. Trenary stated that reaching out to Andy to see if he would be interested, would determine if we would need to advertise for one or two guys in March for spraying if Russ is not here. Russ normally brings the crew on board in April and that means we would have to advertise for two consecutive weeks. Brian Griffith stated they don't have to approve advertising – the positions are already there. You are approving whoever is filling the position. Brian stated that if Russ were to leave or stated that he was done, the board would not have to meet to advertise for an Operations Manager because the position is already created. You could advertise the next day if necessary. If you are going to advertise for an Assistant or Interim Operations Manager, this would be a newly created position and you would have to advertise. Ms. Trenary asked Atty. Puglisi, what happens if Russ contacts the board and says he is unable to come back and fulfill his duties, Atty. Puglisi stated we will handle it when it occurs. We will wait until we know where we are at. The Operations Manager as it is currently structured can be advertised. If we need to advertise, Ms. Easterling is to send me a sample of previous advertisement for the Operations Manager and we can edit if necessary. Discussed what the advertisement would state and the process if someone is hired.

Ms. Trenary shared that she provided contact information for herself and Mrs. Miller to the business next door that helps oversee the MAD office. She also provided this to the Barberton Police and Fire Department.

Question was asked about the MAD cell phone and it was stated that Russ had it and that he was keeping up with the phone calls and emails that have been coming in. Mr. Despot stated he is available if anything needs addressed. Ms. Trenary asked Brian if we needed to get Russ' credit card back now if any purchases are needed, Brian stated not at this time. If there were an emergency, we could purchase with no problem.

NEXT MEETING - * Next Regular board meeting set for Thursday, March 12, 2020 @ 6:00 pm.

ADJOURN

Motion to adjourn made by Bill Braman and seconded by Steve Despot, there being no further business to discuss, the meeting was adjourned at 7:30PM

All in favor

Secretary

Date approved:

3-12-2020

Motion carried

President

New e-mail address: mad@mosquitodistrict.com
Website: www.mosquitodistrict.com