

**REGULAR MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL**

** Note – These minutes are not transcribed verbatim *
Meeting has been recorded and the MP3 recording is on file in the MAD Office*

April 14, 2022

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, April 14, 2022 and called to order at 6:00 PM by Steve Despot, President. To stay in compliance with social distancing requirement pertaining to COVID-19 the meeting was held in the garage area maintaining 6' social distancing.

Those answering roll call: Bill Braman, Steve Despot, Karen Miller and Kimberly Trenary. Also in attendance: Erika Bailey (DAC), Harry Ciccolini (BOA), Dale Sungy (BOA), Brian Griffith, Treasurer/Fiscal Officer, Jill Easterling / Administrative Assistant, Andy Dobben, Operations Manager, Attorney Rebecca Sremack and Atty. Sal Puglisi (Emeritus)
Excused: Denise Mullins
Absent: Shannon McNulty (DAC) and Joseph Kernan (DAC)

MINUTES –

Karen Miller made the motion and seconded by Bill Braman to approve the minutes as recorded of the 3-10-2022 regular meeting as recorded:

Roll Call:	Yeas: Braman, Despot, Miller, Trenary	Excused: Mullins
	Nays: None	Motion carried

COMMUNICATIONS -

Steve Despot shared that he sat in on the breakfast meeting held by Dale Sungy and Harry Ciccolini to meet Ted Collins the applicant to fill the vacancy on the Board of Appraisers. They will provide an update later.

Received an email as well as Brian Griffith regarding the Notice of Insurance – we renewed the policy as is at this time and we will review prior to next renewal.

REPORTS –

A. President (Despot) -

B. Treasurer / Fiscal Officer (Griffith) -

- Recommend shop for new insurance – our insurance increased this year by \$250
- Items on the agenda for review / approval

C. Operations Manager (Dobben) -

- Raises \$.50 per year normally / bonuses for field crew. Steve thought the bonus was a one time thing for returning crew last year. Bill questioned the amount of raises last year exceeded \$.50.
- Discussion of \$250 bonus last year – was this something that will be given this year or was it a one time thing last year
- Discussion of current salaries:
 - Gary \$19.00 (increase of \$1.00 last year)
 - Mark \$15.75 (increase of \$.75 last year)
 - Dave \$13.75
 - Guy \$13.50

Karen Miller suggested that with the minimum wage increasing to possibly \$15.00 / hour – we should increase all of the crew so we don't lose them. Dale Sungy stated that with inflation – we should consider the increase.

Erika Bailey shared that she works in HR at Crystal Clinic and they currently cannot hire staff without a sign-on bonus or a referral bonus and they bumped up all of their employees to \$15.00 +. It is going to become difficult to retain or bring in new staff.

Andy would like to see the returning crew receive the \$250 bonus again this year. Bill Braman was in agreement – Brian said the budget can cover this if decided upon.

Additional lengthy discussion regarding years of service of field crew and raise percent vs. step pay scale.

Brian Griffith suggested going to a Step Pay Scale / COLA would be determined every year. This is based on the job responsibilities and not the person. Board was in agreement – Brian will prepare a step pay scale and send to the board to review. Discussion of current responsibilities of each field crew to set step pay scale.

- Pesticides / larvicides have been ordered and received
- Hiring – placed in the Barberton Herald and the Norton Post
- Reminder of Celebration of Life for Russ Shilling – Sunday, May 22nd @ 2pm
- Spray schedule is posted – will put in paper
- Beginning of May will start larviciding
- Update on new trucks – not getting anywhere with Ganley. Everything is still on hold 4 to 6 month Suggested to order new trucks now. We are on the list.

OLD BUSINESS-

Board of Appraisers reported on Ted Collins replacing the vacancy of Jim Hrubik. He is ready to join the Board of Appraisers if approved by the MAD board and the Courts. Ted was recommended by a previous BOA Terry Lawrence.

NEW BUSINESS-

A. Board of Appraiser – Motion to Appoint

Motion by Steve Despot and seconded by Bill Braman:

“To approve the recommendation by the Board of Appraisers to appoint Ted Collins to replace Jim Hrubik on the Board of Appraisers.”

Roll Call: Yeas: Braman, Despot, Miller, Trenary
 Nays: None

Excused: Mullins
Motion carried

Atty. Sremack will file the formal application with the Courts tomorrow. Once the Courts have approved the appointment – she will arrange for the Oath of Office with the City of Barberton Municipal Courts. Atty. Sremack will keep the board up-to-date on each phase.

B. Approve March 2022 Detailed Trial Balance.

Motion by Kimberly Trenary and seconded by Karen Miller:
"To approve March 2022 Detailed Trial Balance."

Roll Call: Yeas: Braman, Despot, Miller, Trenary
Nays: None
Excused: Mullins
Motion carried

C. Approve March 2022 Bank to Book Reconciliation.

Motion Karen Miller and seconded by Bill Braman:
"To approve March 2022 Bank to Book Reconciliation."

Roll Call: Yeas: Despot, Miller, Trenary, Braman
Nays: None
Excused: Mullins
Motion carried

NEXT MEETING - * Next Regular board meeting set for Thursday, May 12, 2022 @ 6:00 pm.

**** Meeting will next be moved to the conference room area of the MAD office.**

COMMENTS-

BOA – No comments

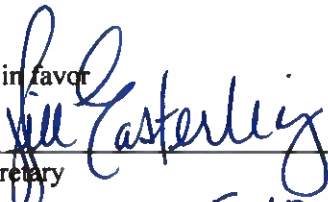
DAC – Erika Bailey reported that a retired Physician contacted her and would like to get statistics on the mosquito spraying for the last 5 years on the following items: Where his tax dollars are going; How many mosquitoes killed; Effectiveness of our program, Quantities of pesticides used

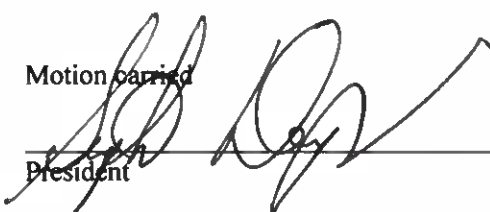
* Andy will put together the information for the request. Erika to provide his email and Andy will reach out to see exactly what information he wants. Andy will post the Annual Report on our Web page.

BOD – Kim Trenary that she went to Clarke Mosquito conference. Spoke with Brian Deenihan about new sprayers / chemicals. Suggested maybe having him come in and share the information with the Board.

ADJOURN

Motion to adjourn made by Kimberly Trenary and seconded by Denise Mullins, there being no further business to discuss, the meeting was adjourned at 6:47pm.

All in favor

Secretary
Date approved: 5.12.2022

Motion carried

President

New e-mail address: mad@mosquitodistrict.com
Website: www.mosquitodistrict.com

** Minutes recorded by MP3