

**REGULAR MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL**

Public Conference 888-919-5324, No PIN is required

**Note – These minutes are not transcribed verbatim **

Meeting has been recorded and the MP3 recording is on file in the MAD office.

February 8, 2024

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, February 8, 2024 at 131 Snyder Avenue, Barberton, Ohio and called to order at 6:00 PM by Karen Miller, President.

Karen Miller introduced our newest DAC member from the City of Norton – Judith Lynn Lee and welcomed her to the MAD District.

Those answering roll call: Bill Braman, Steve Despot, Karen Miller, Matthew Swrydenko and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Beth Lester (BOA), Judith Lynn Lee (DAC), Andy Dobben, Operations Manager, Brian Griffith, Fiscal Officer, Jill Easterling, Administrative Assistant, and Attorney Sal Puglisi (Emeritus).

Excused: Atty. Rebecca Sremack and Shannon McNulty

MINUTES –

Steve Despot wants the following correction for the President's Report (Despot):

“Advised DAC that the Board of Appraisers will need to find a replacement for Ted Collins (BOA) and make the recommendation to the Board.”

Bill Braman made the motion with amendment and seconded by Kim Trenary to approve the minutes of the 8-17-2023 regular Meeting”

Minutes approved with changes:

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

Motion made by Bill Braman and seconded by Kim Trenary to approve the minutes of the 10-12-2023 regular Meeting:

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

GUEST SPEAKER - Karen Miller welcomed our guest speaker Sara Cochrane, Environmental Health Supervisor from Summit County Public Health . Andy Dobben commented that Sara had reached out to him via email to propose a Mutual Aid Agreement (copy provided to the Board) between MAD and Summit County Public Health for emergency purposes. The idea is that SCPH would assist MAD or MAD would assist SCPH in emergency situations.

Sara made her proposal stipulating the Agreement would be for emergency situations such as Public Events ie. Flooding or major diseases or other situations where one agency made need the assistance of the other. The plan could be good for one year, two years or however MAD feels the need. Payment could be broken out by item for reimbursement purposes, it can be tailored to fit the need. If it is something that MAD would be interested in to partnership with SCPH.

Karen Miller asked what does SCPH consider "Emergency" situations.

- Sara stated that the plan could be outlined and more defined, what SCPH considers

Karen Miller asked what would MAD's roll be if we came to SCPH for mutual aid, because we strictly do spraying and larviciding. Would there be something more expected of our staff and Board members?

- No, SCPH conducts surveillance. Larviciding could be one component and possibly Adulticiding. Again, this could be more defined in the agreement.
- Could be a situation where SCPH may need our field staff or equipment. MAD may say if you're taking our equipment you must also take our field staff.
- Everything is open for discussion. Better to pre-plan rather than try to figure out during the emergency.
- This would be strictly for a mosquito situation.

Steve Despot asked what other communities have joined or signed on to the Mutual Aid Agreement?

- Sara stated that MAD is the only other mosquito district in our County and the largest
- SCPH does Fairlawn's larviciding. Fairlawn does their own adulticiding at this time. SCPH is going to approach them as well as far as the adulticiding.

Andy was hoping Atty. Sremack would be here to review. Andy feels this could be good for MAD if we are legally allowed to do the Mutual Aid Agreement. Andy would like to have more in-depth discussion.

Bill Braman appreciated Sara coming to speak, understands that on a City level they have mutual aid and knows it is a relatively easy process. MAD would need Atty. Sremack's input on what we are permitted to do. This would be a contract.

- Sara agreed and said this could all be tailored to MAD. . Everything would be outlined and how it would be activated. The hope is that we never have to activate the agreement, but have it in place.

Karen asked what Sara's thoughts were as far as what SCPH expects if MAD would proceed with the agreement.

- Sara said we are starting from scratch on this agreement. We have other agreements in place for other services ie: Schools for Mass Dispensing for Emergency Preparedness situations.

Karen asked what Sara's position is at SCPH?

- Sara is an Environmental Health Supervisor

Bill asked if Sara was able to come back next month if needed?

- Sara said she is always available for questions and will try and help in any way.

Bill stated that hopefully our Legal counsel has the opportunity to review the agreement before next meeting and address any concerns. Andy stated that was the goal for this meeting to talk through the agreement, but Atty. Sremack had a family emergency.

Andy stated he and Sara reviewed the agreement and there are areas that need to be changed. Sara stated she had our Emergency Preparedness Director review the agreement and he made suggestions for changes to curtail it to MAD. Itemizing Services / Costs

Bill asked if SCPH has an Emergency Preparedness panel that Andy could be a part of or contact to offer ideas of what MAD could provide.

- Sara said she could provide the Emergency Preparedness Director's contact information for Andy

Judith Lynn Lee asked what other cities or agencies used SCPH for an emergency situation and what was the emergency?

- Sara responded a prime example was the train derailment in East Palestine and the potential of water contamination. One of our staff members was deployed to take water samples for the week. An agreement was in place that they could deploy staff from other Health Districts to assist.
- The agreement between SCPH and MAD would be specific to mosquitoes.

The Board thanked Sara for coming and speaking this evening.

COMMUNICATIONS: Nothing at this time

REPORTS –

A. **President (Miller)** - Nothing at this time

B. **Treasurer / Fiscal Officer (Griffith)** – On Agenda

C. **Operations Manager (Dobben)**

- Water was shut off over the weekend. Something was stuck in the urinal pipe and the water was running and gushing. Called the City of Barberton Building Department. Water Bill was \$500. Advised Board. Matt Swrydenko suggested calling the City to get bill reduced.
- Clark Conference coming up. Andy, Kim and crew will be attending. (No cost to attend)
- Talk with Karen – Insurance – emailed representative and have not had a response. Renews 3-26-2024. Andy to get quotes – will then refer to Brian. Karen will reach out to her.
- New truck - \$50,000 @ Ganley. No waiting, they have them on the lot.
- Want to hire 1-2 FT field crew late April early May through September. Hours 6-2pm Monday through Friday (flexible). No night spraying

Discussion regarding purchasing 2 new trucks. Karen asked if the board wants to approve Andy purchasing 1 truck this year. Further discussion.

Steve Despot made the motion seconded by Bill Braman for the Operations Manager to purchase 2 new 2024 Ford Trucks not to exceed \$55,000 each and to place the 2 old mosquito trucks on an on-line auction starting bid at \$5,000 each. After 14 days the on-line bid will go to the highest bidder.

NO VOTE – MOVE TO NEXT MONTH. ANDY TO GET SPECS ON TRUCKS.

Roll Call: Yeas:
Nays:

Motion carried

OLD BUSINESS Nothing at this time

NEW BUSINESS -

A. Regulation #1-2024 (MAD Administrative Salaries)

Discussion held.

Motion made by Bill Braman and seconded by Matthew Swrydenko:

“To approve 4% increase plus a one- time bonus of \$500 for all Administrative Staff retro-active to 1-1-2024.”

Bill asked Andy if he got the return bonus last year. Andy said no – he received a raise. Bill feels that Andy should get the bonus. Kimberly Trenary disagrees – Andy receives salary all year, crew only work April through September.

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko
Nays: Trenary

Motion carried

B. Approve October, November and December 2023 Detailed Trial Balance

Motion made by Kimberly Trenary and seconded by Matthew Swrydenko:

“To approve October, November and December 2023 Detailed Trial Balance.”

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

C. Approve October, November and December 2023 Bank to Book Reconciliations

Motion made by Bill Braman and seconded by Matthew Swrydenko:

“To approve the October, November and December 2023 Bank to Book Reconciliations.”

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

D. Approve January 2024 Detailed Trial Balance

Motion made by Bill Braman and seconded by Kimbelry Trenary::

"To approve January 2024 Detailed Trial Balance."

Roll Call: Yeas: Miller, Despot, Braman, Swrydenko, Trenary
Nays: None

Motion carried

E. Approve January 2024 Bank to Book Reconciliations

Motion made by Kimberly Trenary and seconded by Matthew Swrydenko:

"To approve January 2024 Bank to Book Reconciliations."

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

NEXT MEETING: *Next regular board meeting set for Thursday, March 14, 2024 @ 6:00 pm

COMMENTS:

BOA - Harry asked if anyone knew of an appraiser from the Barberton / Norton area . Does not want to run ads. Some names were provided for Harry to contact.

Large increase in revenue this year. Should be consider reducing the assessment?

DAC - Judith inquired as to when the DAC meetings are held. Karen explained the DAC's responsibilities

BOD - No comments at this time

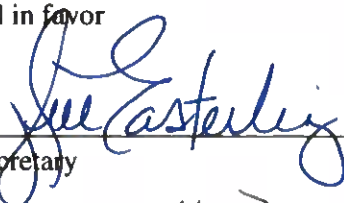
Citizens - No one in attendance

ADJOURN

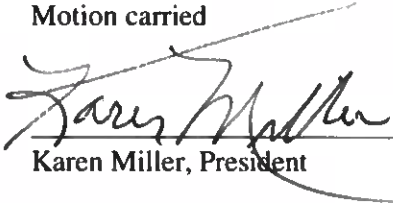
Motion to adjourn made by Kimberly Trenary and seconded by Bill Braman there being no further business to discuss, the meeting was adjourned at 6:45 pm.

All in favor

Motion carried



Secretary



Karen Miller, President

Date approved: 14 March 2024

New email address: mad@mosquitodistrict.com

Website: www.mosquitodistrict.com

** Minutes recorded by MP3