

**DUE TO COVID-19 - TELECONFERENCE MEETING MINUTES OF THE  
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT  
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND  
DISTRICT ADVISORY COUNCIL**

*\* Note – These minutes are not transcribed verbatim \**

*Due to dialing in for the Teleconference – meeting has been recorded and the MP3 recording is on file in the  
MAD Office*

July 9, 2020

To stay in compliance with social distancing requirement pertaining to COVID-19 the joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held by Teleconference on Thursday, July 9, 2020 and called to order at 6:00 PM by Kimberly Trenary, President. Those answering roll call: Bill Braman, Steve Despot, Karen Miller, Denise Mullins, and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Jim Hrubik (BOA), Dale Sungy (BOA), Brian Griffith, Treasurer/ Fiscal Officer, Andy Dobben, Operations Manager, Jill Easterling / Administrative Assistant, Attorney Rebecca Sremack and Attorney Sal Puglisi. No guests signed in for the meeting

**MINUTES** –

Karen Miller made the motion and seconded by Denise Mullins to approve the minutes as recorded of the 5-28-2020 Teleconference meeting as recorded:

Roll Call:           Yeas: Despot, Miller, Mullins, Trenary, Braman  
                          Nays: None

Motion carried

**COMMUNICATIONS** - Ms. Trenary had nothing to share at this time

**REPORTS** –

**A. President (Trenary) -**

- Spoke with Shaun Jaber (DAC) and was unable to reach Brian Nelsen (DAC) as of this meeting. After speaking with Atty. Sremack, Karen Miller will retain her seat as MAD Board member. Shaun does not feel the need to have a meeting with Karen since she has been serving on the Board, but will leave the decision up to Brian Nelsen if needed.
- Kim asked Andy if any of the mosquito crew had obtained their Pest Operator License as of yet. *Andy indicated no that he and Mark had made sent their applications to ODA last week. Andy followed up with a phone call and was advised that the only place to take the test is Reynoldsburg due COVID-19. He and Mark are looking to take the test later this month or early August.*  
Kim indicated that July 15<sup>th</sup> through the 26<sup>th</sup> she will be out of the state, and if no other staff member has their license, the MAD district cannot operate. She has to be within two (2) hours of the district for it to operate. Andy will contact ODA to set-up a time for them to go down and take the test.

**B. Treasurer / Fiscal Officer (Griffith) -**

- Audit done for 2018 and 2019 and there were no issues. MAD is good for two (2) years.  
*Board thanked Brian for doing a great job.*

**C. Operations Manager (Dobben) -**

- Old Grizzly ULV Sprayers that he's looking to get rid of. Russ had attempted this and was unable to find a buyer. A few weeks ago Jeff Stewart reached out to him regarding buying the equipment and Andy needs guidance on how to proceed and if we are able to see to Jeff Stewart.
- Bushes at the side of the garage were tore out last year, can we remove or trim the remaining landscaping or plant something else. *Board recommended contacting Mr. Wagner at BCDC regarding this issue.*
- Carpet in office and conference room is getting bad – would like to get cleaned. Andy will check with Mr. Wagner at BCDC as well. *Kim will check with someone to come in and check to see what is needed.*
- Web-site – Andy would like to honor Russ – provide any items to Andy for the web.
- Bill Combs stopped at the office and performed the droplet and flow rate test of the machines. Pick-up the rest of empty barrels that were in the shop.
- ODH started testing last week but not at full capacity. They are testing 25% of submissions.
- No positive cases of WNV. Board suggested publishing no positive cases to date. Recently the counts have been high, but have been the lowest counts since he has been on the crew.

Steve Despot thanked Andy and Gary for putting together informational packets for his Block meeting.

**OLD BUSINESS-**

**A. Regulation #1-2020 (Resolution – Honoring Russell “Russ” Shilling)**

*Board thanked Jill for writing the Resolution honoring Russ.*

**Motion** by Steve Despot and seconded by Bill Braman:

*“To approve Regulation #1-2020 Honoring Russell “Russ” Shilling- Operations Manager.*

Roll Call: Yeas: Miller, Mullins, Trenary, Braman, Despot  
Nays: None

Motion carried

**NEW BUSINESS-**

**A. Approve May and June 2020 Detail Trial Balance**

**Motion** by Karen Miller and seconded by Denise Mullins:

*“To approve May and June 2020 Detailed Trial Balance.”*

Roll Call: Yeas: Trenary, Braman, Despot, Miller, Mullins,  
Nays: None

Motion carried

**B. Approve March and April 2020 Bank to Book Reconciliation**

**Motion** by Bill Braman and seconded by Steve Despot.

*“To approve May and June 2020 Bank to Book Reconciliation.”*

Roll Call: Yeas: Miller, Mullins, Trenary, Braman, Despot  
Nays: None

Motion carried

Kim Trenary advised the board that Jeff Stewart has reached out to her as well as Andy about purchasing the three (3) used Grizzly sprayers, three (3) run and one (1) has been used for parts for \$2,500. Kim advised Jeff that she could not approve – that the board would have to approve. Kim opened the floor for discussion from the board members. Steve Despot feels a fair price should be offered for the equipment. Andy checked with the distributor for pricing and was advised \$1,000 per unit. Steve is okay with selling the equipment. Bill Braman was in agreement but feels we should post publicly as “open bid” with a “closing bid”. Brian Griffith stated that at the City they are not allowed to just sell equipment without it being to another government entity– it has to be auctioned off. Brian asked Atty. Sremack to check legally what we can do regarding selling of the equipment. Brian stated that if something is going to be sold to the public – it has to be made available for everyone to have the opportunity to purchase.

It is in the ORC – Atty. Puglisi stated that it is and you would have to run an advertisement to accept bids. Atty. Sremack will put something together for the board to review by Saturday. Kim will advise Jeff Stewart that according to the ORC we are not permitted to sell outright to him. Karen asked Andy if there is no use for the used equipment, should we auction off – Andy advised yes. These used sprayers have been sitting in the garage for several years. Andy discussed with Jeff Stewart that if he only wanted one (1) machine – based on discussion from Bill Combs – advised fair price would be \$1,000 for one sprayer. If Jeff wanted all three (3) and the one (1) for parts – fair price would be \$2,500. Andy understands that would need to do an auction rather than selling outright.

Dale Sungy (BOA) understands that the machines are taking up space and we should move forward with the auction. Karen asked Brian Griffith to work with Andy to get the items ready for auction.

**COMMENTS-**

Dale Sungy and Atty. Puglisi thanked Brian Griffith for his long standing work for the MAD and appreciate his work on the audits.

**NEXT MEETING -** \* Next Regular board meeting set for Thursday, September 10, 2020 @ 6:00 pm.  
**TBD if by Teleconference or in office.**

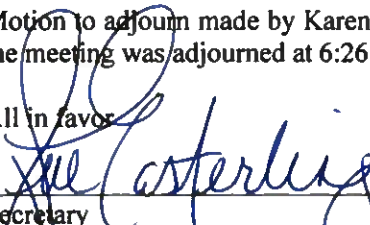
**ADJOURN**

Motion to adjourn made by Karen Miller and seconded by Denise Mullins, there being no further business to discuss, the meeting was adjourned at 6:26 pm.

All in favor

Secretary

Date approved:

  
\_\_\_\_\_  
Sept 10, 2020

Motion carried

President

  
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New e-mail address: [mad@mosquitodistrict.com](mailto:mad@mosquitodistrict.com)

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\*\* Minutes recorded by MP3