

**REGULAR MEETING MINUTES OF THE  
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT  
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND  
DISTRICT ADVISORY COUNCIL**

Public Conference 888-919-5324, No PIN is required

*\*Note – These minutes are not transcribed verbatim \**

*Meeting has been recorded and the MP3 recording is on file in the MAD office.*

March 14, 2024

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, March 14, 2024 at 131 Snyder Avenue, Barberton, Ohio and called to order at 6:00 PM by Karen Miller, President.

Those answering roll call: Bill Braman, Steve Despot, Karen Miller, Matthew Swyrydenko and Kimberly Trenary. Also in attendance: Andy Dobben, Operations Manager, Brian Griffith, Fiscal Officer, Jill Easterling, Administrative Assistant, and Attorney Rebecca Sremack.

Excused: H. Ciccollini (BOA), Beth Lester (BOA), M. Davis (BOA)

Not in attendance: S. McNulty (DAC), J. Lee (DAC), J. Hager (DAC)

**MINUTES –**

Steve Despot made the motion seconded by Matthew Swyrydenko to approve the minutes of the 2-8-2024 regular meeting:

Roll Call: Yeas: Braman, Despot, Miller, Swyrydenko, Trenary  
Nays: None

Motion carried

Karen Miller informed the board that the newest BOA – Maureen Davis would not be in attendance this evening. She is receiving a prestigious award “Realtor of the Year” from the Real Estate Board this evening.

**COMMUNICATIONS:** Nothing at this time

**REPORTS –**

A. **President (Miller)** - Nothing at this time

B. **Treasurer / Fiscal Officer (Griffith)** – On the agenda

C. **Operations Manager (Dobben)**

- Price for new trucks - \$52,600 each. Once approved will get them ordered.
- Clark Conference - Andy, Kim and Gary attended
- Vesperis Conference next week. All crew and Andy will be attending
- Forklift – repaired the brakes
- Old trucks – Once new trucks are in - sprayers will be disassembled and trucks put on on-line auction starting @ \$5,000
- Need to purchase new tracking system for all of the trucks - old one no longer updating. Purchasing on-line program only for \$1, 500, do not need to purchase any new equipment.

- New trucks should be in within a month
- Some of crew coming back early April – Mark and Gary / remaining will be late April – Guy and John
- City of Barberton water bill dispute – had to file a claim. Will take up to 4-6 weeks to resolve

Discussion regarding 2 new trucks.

**Motion** made by Bill Braman and seconded by Matthew Swrydenko:

*“Approve Operations Manager to purchase two (2) new trucks not to exceed \$55,000 each.”*

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary  
 Nays: None

Motion carried

**OLD BUSINESS**

- A.** Operations Manager to purchase new trucks – Discussed and approved under Operations Manager’s Report.
- B.** Mutual Aid Agreement

Atty. Sremack stated she reviewed the agreement, the notes of concern from the Board. Discussed with Sal and they are both comfortable with the agreement.

There are a few area of concerns:

1. Protective health information – need guidelines for protecting this information (Resolution to be prepared) ie. In the situation of a disease spreading pandemic – that the personal information is protected. There is a Business Agreement attached to the Mutual Aid Agreement.
2. Strategic – will MAD expand again? Atty. Sremack explained her reasoning pertaining to expansion
3. Reimbursement clause
4. Mutual Aid is voluntary – add clause if MAD has an event going on – that MAD is not obligated to help SCPH
5. Parameters

Atty. Sremack will reach out to SCPH Legal Counsel to prepare agreement and drafting Regulations with effective dates.

Will go with a five (5) year agreement with provision to back out with a 30 day notice.

**\*\* IN PROCESS – no motion to approve Mutual Aid Agreement at this time \*\***

**NEW BUSINESS** -

- A. Approval of new Board of Appraiser recommendation**

Karen Miller read the bio of Maureen Davis – BOA recommendation

**Motion** made by Bill Braman and seconded by Kimberly Trenary:

*“To approve the appointment of Maureen Davis to our Board of Appraisers.”*

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary  
 Nays:

Motion carried

- B. Approve February 2024 Detailed Trial Balance**

**Motion** made by Bill Braman and seconded by Kimberly Trenary:

*"To approve the February 2024 Detailed Trial Balance."*

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary  
Nays: None

Motion carried

**C. Approve February 2024 Bank to Book Reconciliations**

**Motion** made by Steve Despot and seconded by Matthew Swrydenko:

*"To approve the February 2024 Bank to Book Reconciliations."*

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary  
Nays: None

Motion carried

**D. Approve Regulation #2-2024 Field Salaries**

**Motion** made by Steve Despot and seconded by Bill Braman::

*"To approve the 2024 pay structure chart for field crew which includes a 3% cost of living increase."*

Roll Call: Yeas: Miller, Despot, Braman, Swrydenko, Trenary  
Nays: None

Motion carried

**NEXT MEETING:** \*Next regular board meeting set for Thursday, April 11, 2024 @ 6:00 pm

**COMMENTS:**

**BOA** - No one in attendance

**DAC** - No one in attendance

**BOD** - Kimberly Trenary requested an Executive Session and the end of the April 11, 2024 meeting. Purpose will be for Personnel Matters. Requested Andy Dobben, Jill Easterling, Brian Griffith and Atty. Sremack be in attendance as well as the board.

**Citizens** - No one in attendance

**ADJOURN**

Motion to adjourn made by Steve Despot and seconded by Matthew Swrydenko there being no further business to discuss, the meeting was adjourned at 6:35 pm.

All in favor

Secretary

Date approved: 4-11-2024

Motion carried

Karen Miller, President

New email address: [mad@mosquitodistrict.com](mailto:mad@mosquitodistrict.com)

Website: [www.mosquitodistrict.com](http://www.mosquitodistrict.com)

\*\* Minutes recorded by MP3