

**DUE TO COVID-19 - TELECONFERENCE MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
EMERGENCY BOARD OF DIRECTORS MEETING**

** Note – These minutes are not transcribed verbatim **

*Due to dialing in for the Teleconference – meeting has been recorded and the MP3 recording is on file in the
MAD Office*

September 18, 2020

To stay in compliance with social distancing requirement pertaining to COVID-19 the emergency meeting of the Barberton-Norton Mosquito Abatement District (MAD) Board of Directors was held by Teleconference on Friday, September 18, 2020 and called to order at 6:00 PM by Kimberly Trenary, President. Those answering roll call: Steve Despot, Karen Miller, Denise Mullins, and Kimberly Trenary. Also in attendance: Brian Griffith, Treasurer/ Fiscal Officer, Andy Dobben, Operations Manager, Jill Easterling / Administrative Assistant and Attorney Rebecca Sremack.

Absent: Bill Braman

The Emergency Meeting was called for the discussion and approval for selling of unused equipment

Kim Trenary thanked Andy Dobben for providing the board with the necessary flexible pricing information and information regarding the web auction. Board members shared their thoughts on Option #4. Kim Trenary was also in agreement that Option #4 was the best option.

Karen Miller questioned if a reserve price was necessary. All agree minimum bid price \$2,500.

www.GovDeals.com will show the following:

There will be minimum bid + Buyer's Premium + Sales Tax – this would all have to be disclosed.

Kim Trenary asked the board members present if they were okay with this pricing:

Braman -	Absent
Despot -	Yes
Miller -	Yes
Mullins -	Yes
Trenary -	Yes

Kim Trenary asked if MAD would have to pay taxes.

Atty. Sremack stated no they would not.

Denise Mullins asked if no one bids the minimum bid – do we lower bid and continue on the auction site.

Karen Miller stated that you cannot change the minimum bid once set on the auction site.

Put on www.GovDeals.com "Open Auction" and list as soon as possible. Andy to get answers to questions:

Length of time, shortest time, once bid closed and bid received, how long until MAD receives payment.

Brian Griffith replied that the client pays GovDeals and pick-up item within a week and two weeks to get our money.

Kim Trenary and Karen Miller reviewed date line of when to place the auction open for bid, advertising in the paper and anything that would need to happen before our next board meeting on the 8th of October.

Andy Dobben to find out how soon he is able to place on the web and will make contact and get account set-up. He will email the MAD Board once he obtains all this information.

Andy Dobben requested all of the banking information from Brian Griffith to set-up the account.

Atty. Sremack commented that our Regulation states it has to be advertised for 10 (ten) days in the paper prior to auction.

Jill Easterling to contact the papers to place the legal notice once Andy Dobben has he account set-up.

Anticipated timeline:

- 9/21 or 9/22 Set-up www.GovDeals.com site
- 9/22 Place on MAD website (10 days before sale)
- 9/24 Place legal notice in papers (Barberton Herald and The Norton Post) if Jill can meet deadlines

Board all in agreement with this anticipated timeline as long as Andy is able to get account set-up on www.GovDeals.com

Motion by Kim Trenary and seconded by Karen Miller:

"To sell office surplus equipment by internet auction through www.GovDeals.com"

Roll Call: Yeas: Despot, Miller, Mullins, Trenary
Nays: None

Absent: Braman
Motion carried

NEXT MEETING - * Next Regular board meeting set for Thursday, October 8, 2020 @ 6:00 pm.
TBD if by Teleconference or in office.

ADJOURN

Motion to adjourn made by Kim Trenary and seconded by Karen Miller, there being no further business to discuss, the meeting was adjourned at 6:33 pm.

All in favor



Secretary

Motion carried



President

Date approved: Oct 8 2020

New e-mail address: mad@mosquitodistrict.com

Website: www.mosquitodistrict.com

** Minutes recorded by MP3