

**REGULAR MEETING MINUTES OF THE  
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT  
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND  
DISTRICT ADVISORY COUNCIL**

Public Conference 888-919-5324, No PIN is required

*\*Note – These minutes are not transcribed verbatim \**

*Meeting has been recorded and the MP3 recording is on file in the MAD office.*

November 13, 2025

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, November 13, 2025 at 131 Snyder Avenue, Barberton, Ohio and called to order at 6:02 PM by Bill Braman, President.

Those answering roll call: Bill Braman, Steve Despot, Karen Miller, Matthew Swyrydenko and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Beth Lester (BOA), Judith Lynn Lee (DAC), Andy Dobben, Operations Manager, Brian Griffith, Treasurer / Fiscal Officer and Jill Easterling, Administrative Assistant.

Excused: Maureen Davis (BOA) and Shannon McNulty (DAC)

Not in attendance: J. Hager (DAC)

**MINUTES –**

Karen Miller made the motion seconded by Steve Despot to approve the minutes of the 9-18-2025 regular meeting:

Roll Call: Yeas: Braman, Despot, Miller, Swyrydenko, Trenary  
Nays: None

Motion carried

**COMMUNICATIONS:**

Bill Braman (President) Nothing at this time

Judith Lynn Lee (DAC) - Take a moment to recognize Veteran's Day

**REPORTS –**

A. **President (Braman)** - Nothing at this time

B. **Treasurer / Fiscal Officer (Griffith)** – Items on Agenda

C. **Operations Manager (Dobben)**

- Drone – bought class – John Rose and Andy are studying / Test in the Spring
- Drone – when ordered will receive within 1 – 2 weeks
  - \$31,000 high end (drop larvicide “Bird Seed” - Agriculture drones have camera)
  - Camera Drone (only) - \$800 - \$5,000 Start off with this would definitely help
  - Judith Lee asked for explanation of “Bird Seed” – Andy provided explanation – granule that is dropped into standing water – looks like bird seed
  - Steve checking with other Districts to see if they use ~~drones~~ for “in-house testing” in the case if State stops testing. Will reach out to Toledo & Florida
  - Administration recommended waiting to purchase until 2026
- John Rose taking Commercial Applicator test on Monday

- Received all data from the State – will have Annual Report 1<sup>st</sup> of the year
- Bill Braman asked if any equipment needs replaced for 2026?
  - Andy replied – probably the sprayers. They have been fixed in-house off season. Need to have blower looked at. Would like to get spare sprayer to have as back-up – cost \$16,000
  - Oldest sprayer is 8 – 9 years old
  - Suggest keeping old sprayer s spare – once blower is fixed or for parts
  - Karen suggested replacing a sprayer every year
  - Andy will get info by next meeting on blower issues

## **OLD BUSINESS** -

### **A. By-Laws -**

Atty. Sremack will provide at next meeting. Will be adding amendments; also, adding if President / Vice President are absent – who will conduct meeting.

Highlights:

Board members were asked to review the proposed amendments suggested by Atty. Sremack and provide feedback at the next meeting

Steve asked if President / Vice President not in attendance at a meeting – who runs the meeting? Would need to vote for someone to run meeting as long as a quorum **\*\* Will be added to By-Laws**

**Add compensation for attending meeting / conference - \$100 / per meeting / conference \*\* Will be added to By-Laws**

**If Andy not available – Add “On-Call” compensation and requirements**

**Discussion of compensation: \$500 compensation**

**\$50 per day**

**25 miles or 2 hours**

### **B. Study Compensation for Pilot / Drone license**

#### **Drone license**

- Log study hours – pay hourly or flat rate or cap hours (Per Brian – not a common practice)
- Pay for course & license only (per Brian - suggested MAD pay this)
- Suggest a Contract be drawn – if you leave within 2-5 years – have to reimburse MAD for course

#### **Pilot license**

- Norton offered 40 hours for studying to pass test
- 50 questions – multiple choice – must score 70% or higher to pass
- Suggestion - Pay for test once you pass
- Suggestion - Pay increase once you begin to use drone
- **Atty. Sremack will talk with Insurance company regarding coverage before anything is done or purchased**
- Pass – MAD will cover
- Fail – John to cover costs
- **Pause on training for now until details are worked out**

**C. Pest Operator Application Compensation**

John Rose – studying for this now

MAD will pay for test if he passes & cover yearly recertification

Andy and Kim currently are the only ones that have this certification. No vote necessary as this is a procedure we have paid for in the past and currently.

**NEW BUSINESS** -

**A. Regulation #6-2025 (2025 Budget Amendment #1).**

**Motion** made by Steve Despot and seconded by Matthew Swrydenko:

*“To approve Regulation #6-2025 – (2025 Budget Amendment #1”).*

*Brian reported MAD is \$36,000 in the black.*

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary  
Nays: None

Motion carried

**B. Approve September – October 2025 Detailed Trial Balance**

**Motion** made by Karen Miller and seconded by Kimberly Trenary:

*“To approve the September – October 2025 Detailed Trial Balance.”*

Roll Call: Yeas: Trenary, Swrydenko, Miller, Despot, Braman  
Nays: None

Motion carried

**E. Approve September - October 2025 Bank to Book Reconciliation**

**Motion** made by Steve Despot and seconded by Matthew Swrydenko:

*“To approve the September - October 2025 Bank to Book Reconciliation.”*

Roll Call: Yeas: Despot, Miller, Swrydenko, Trenary, Braman  
Nays: None

Motion carried

**NEXT MEETING:**

**\*Next regular board meeting set for February 12, 2026 @ 6:00 pm**

**COMMENTS:**

**BOA** - Everything is good

**DAC** - No comments

**BOD** -

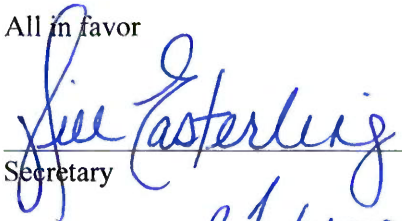
- Discussion of members on the Board - appointment must be an employee of the City of Barberton or Norton
- Atty. Sremack will look into this and report back at next meeting
- Tire Drive in April 2026

**Citizens** - No one in attendance

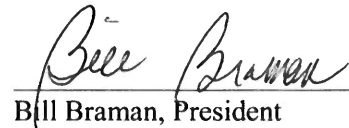
**ADJOURN**

Motion to adjourn made by Karen Miller and seconded by Matthew Swrydenko there being no further business to discuss, the meeting was adjourned at 6:43 pm.

All in favor

  
Secretary

Motion carried

  
Bill Braman, President

Date approved: February 19, 2026

New email address: [mad@mosquitodistrict.com](mailto:mad@mosquitodistrict.com)

Website: [www.mosquitodistrict.com](http://www.mosquitodistrict.com)

\*\* Minutes recorded by MP3