

**REGULAR MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL**

Public Conference 888-919-5324, No PIN is required

**Note – These minutes are not transcribed verbatim **

Meeting has been recorded and the MP3 recording is on file in the MAD office.

April 11, 2024

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, April 11, 2024 at 131 Snyder Avenue, Barberton, Ohio and called to order at 6:00 PM by Karen Miller, President.

Those answering roll call: Bill Braman, Steve Despot, Karen Miller, Matthew Swrydenko and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Beth Lester (BOA), Marueen Davis (BOA), Andy Dobben, Operations Manager, Jill Easterling, Administrative Assistant, and Attorney Rebecca Sremack.

Excused: Brian Griffith (Fiscal Officer)

Not in attendance: S. McNulty (DAC), J. Lee (DAC), J. Hager (DAC)

Karen Miller welcomed and introduced our newest Board of Appraisers – Maureen Davis

MINUTES –

Steve Despot made the motion seconded by Bill Braman to approve the minutes of the 3-14-2024 regular meeting:

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

COMMUNICATIONS: Nothing at this time

REPORTS –

- A. **President (Miller) -** Nothing at this time
- B. **Treasurer / Fiscal Officer (Griffith) –** Excused – Items on agenda
- C. **Operations Manager (Dobben)**
 - 2 new trucks have been ordered @ \$52,600 before extended warranty
 - Crew is back
 - Starting larviciding in swampy areas
 - Ordered Larvicide / Pesticides
 - Tracking software being installed
 - City of Barberton water bill dispute – MAD received \$500 credit
 - Spoke with GovDeals regarding auction on-line
 - Confirm – Bid to be \$5,000 per truck – post on-line for 2 (two) weeks
 - Andy will send link to auction site to everyone
 - Mosquito reports: All of this rain – we are planning for a busy season
 - No traps are out yet – will start mid May
 - Roof of building will be fixed

- Updates from ODH – only testing for WNV again this year

OLD BUSINESS

A. Mutual Aid Agreement

Atty. Sremack stated she reviewed the agreement and the notes of concern from the Board. Currently working with SCPH (Sara Cochrane) and their Legal Counsel to address concerns. They are working on the expectations / costs, etc.

Recap of concerns that are being addressed:

1. Protective health information – need guidelines for protecting this information (Resolution to be prepared) ie. In the situation of a disease spreading pandemic – that the personal information is protected. There is a Business Agreement attached to the Mutual Aid Agreement.
2. Strategic – will MAD expand again? Atty. Sremack explained her reasoning pertaining to expansion
3. Reimbursement clause
4. Mutual Aid is voluntary – add clause if MAD has an event going on – that MAD is not obligated to help SCPH
5. Parameters

Overview –

Karen Miller concerned – could the MAD district in an emergency situation could SCPH take over the district – Atty. Sremack stated the agreement is not binding.

Bill Braman concerned about City to City sharing equipment – need to set ground rules.

Kimberly Trenary – as senior member of this board - concerned that why after 19 years of MAD's existence does SCPH want to work with MAD. MAD approached SCPH numerous times in the past and was turned down.

Andy Dobben doesn't feel this way –

Kimberly Trenary wanted to know when / how long would it take MAD to receive their money. Atty. Sremack said this is still being worked out.

Atty. Sremack – concerned that if we want to expand – would we be able to accomplish.

Karen Miller explained that we had worked with Doylestown for treatment, then they bought their own equipment. Approached New Franklin and they refused. Karen asked Atty. Sremack to continue with discussions with SCPH.

Kimberly Trenary asked Andy if has informed the crew of the Mutual Aid Agreement and the crew being on-call 24 hours – he advised, Yes and explained the emergency situation purpose (ie. Positive Human cases, Dengue fever and dies – is MAD liable. Atty. Sremack explained legal specs.

Atty. Sremack again explained MAD is not bound and has the right to refuse.

Motion made by Steve Despot and seconded by Bill Braman:

“To approve the Operations Manager to place 2 old mosquito trucks that we are replacing on GovDeals.com for an on-line auction with a starting bid of \$5,000 each and run the on-line bid 14 days, after 14 days the bid will go to the highest bidder.”

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary

Nays:

Motion carried

NEW BUSINESS -

A. Emergency Management for MAD District

Karen Miller asked what if any measures we have in place at this time. Currently do not have measures in place. Board needs to think about what needs to be established.

Files are backed up on USB drive and kept off site. (Jill – Administration)

Administrative files stored on the Laptop of MAD (Jill – Administration)

Day-to-day Operations files are scanned and emailed to the Fiscal Officer (i.e. Invoices, receipts anything needed approved from the Fiscal Officer.

Atty. Sremack explained legal specs. She will review By-Laws to see if we need to add clause. We have Fire/Flood plans in place through our insurance. Karen Miller and Kimberly Trenary are currently on our contact list for any after-hours issues. Bill Braman suggested a NOX box to have key kept inside for access. Cost somewhere around \$500.

Karen Miller asked Andy for next meeting:

1. Safety Policy for his crew.
2. Where are keys kept for emergencies
3. Building set-up
4. Emergency Contact info
5. Contacts for Fire Departments
6. Contacts for Police Departments

Our City contacts:

Barberton - Kimberly Trenary
Norton - Matthew Swrydenko

B. Approve March 2024 Detailed Trial Balance

Motion made by Matthew Swrydenko and seconded by Bill Braman:

“To approve the March 2024 Detailed Trial Balance.”

Roll Call: Yeas: Braman, Despot, Miller, Swrydenko, Trenary
Nays: None

Motion carried

C. Approve March 2024 Bank to Book Reconciliations

Motion made by Bill Braman and seconded by Steve Despot:

“To approve the March 2024 Bank to Book Reconciliations.”

Roll Call: Yeas: Despot, Miller, Swrydenko, Trenary, Braman
Nays: None

Motion carried

NEXT MEETING:

***Next regular board meeting set for Thursday, May 16, 2024 @ 6:00 pm**

COMMENTS:

BOA - Harry Ciccolini stated revenue streams will be up and will work with Brian to request tax file records from the County in May. Will present recommendation at June's meeting.

DAC - No one in attendance

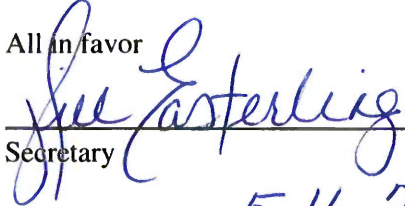
BOD - Kimberly Trenary cancelled the Executive Session

Citizens - No one in attendance

ADJOURN

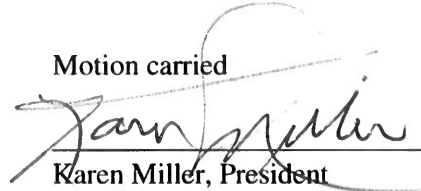
Motion to adjourn made by Bill Braman and seconded by Matthew Swyrydenko there being no further business to discuss, the meeting was adjourned at 6:55 pm.

All in favor


Secretary

Date approved: 5-16-2024

Motion carried


Karen Miller, President

New email address: mad@mosquitodistrict.com

Website: www.mosquitodistrict.com

** Minutes recorded by MP3