

**REGULAR MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL**

Public Conference 888-919-5324, No PIN is required

** Note – These minutes are not transcribed verbatim *
Meeting has been recorded and the MP3 recording is on file in the MAD Office*

June 8, 2023

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, June 8, 2023 at 131 Snyder Avenue, Barberton, Ohio and called to order at 6:16 PM by Steve Despot, President.

Those answering roll call: Bill Braman, Steve Despot, Matthew Swrydenko and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Beth Lester (BOA), Ted Collins (BOA), Brian Griffith, Fiscal Officer, Jill Easterling / Administrative Assistant and Attorney Rebecca Sremack.

Excused: Karen Miller (BOD), Andy Dobben / Operations Manager, Joe Kernan (DAC)

Absent: Shannon McNulty (DAC) and Erika Bailey (DAC)

MINUTES –

Kimberly Ternary made the motion and seconded by Matthew Swrydenko to approve the minutes of the 5-18-2023 regular meeting.

Roll Call: Yeas: Despot, Swrydenko, Trenary, Braman Excused: Miller
 Nays: None Motion carried

COMMUNICATIONS -

Steve reported that Andy Dobben had contacted him and advised that he would be speaking to Barberton City Council and will be setting up a date to speak to Norton City Council. Steve will attend with him and invited any Board members to join them.

REPORTS –

A. **President (Despot)** - Nothing to report

B. **Treasurer / Fiscal Officer (Griffith)** - **On Agenda**

C. **Operations Manager (Dobben)** – **Excused / submitted report**

- Started spraying and trapping for the year
- Thursday, June 1st first night spray in Norton / June 8th in Barberton
- Began putting out gravid and EVS light traps this week
- Ordered tracking system for Azelis for our Barrier spray truck (similar to tracking system used in the ULV Spray trucks)
- Will order Larvicide Handout Blister Packs from Clarke (these are Larvicide sheets that can be given to the public that have standing water on their property)
- Planning on speaking at Barberton City Council meeting June 20th to inform the public on the MAD District and answer any questions
- Will plan on speaking at Norton City Council as well

OLD BUSINESS-

A. Compensation for Kimberly Trenary –

Discussion on compensation. Bill Braman asked what time was spent at the Clarke Mosquito Workshop. Kim advised it was 4 hours. Can we pay her an hourly wage? Brian Griffith stated that a board member cannot be paid an hourly wage, only employees.

Atty. Sremack and Atty. Puglisi, Emeritus looked into this matter and stated that a per diem / reasonable rate could be paid to the board member and set for attending such workshops / meetings. There is also the proposed regulation as well. This is something that could be authorized regularly. Atty. Sremack looked at other board / entities as far as how compensation is handled. Brian asked how would this be paid – reimbursement or through payroll and would it be taxed? Atty. Sremack asked how the board members are paid now and Brian stated through payroll. Atty. Sremack stated this would be handled the same.

Steve Despot stated we need to come up with a reasonable rate. Matthew Swrydenko feels payment should be what board members are paid for attending a regular board meeting.

Motion made by Bill Braman and seconded by Matthew Swrydenko:

"To approve \$100 reimbursement for Kimberly Trenary for attending Clarke Mosquito Workshop."

Roll Call: Yeas: Braman, Despot, Swrydenko
Nays: None

Abstain: Trenary
Excused: Miller
Motion carried

B. Amend Regulation #1-2023 (MAD Administrative Salary for Operations Manager (only))

Steve was unable to locate the dollar amount agreed during Executive Session – Kimberly Trenary stated that discussion with Karen Miller and all agreed \$4,000 / month. Currently Andy’s salary is less than the technicians, and Andy works year round and the technicians are here 6 months.

Motion made by Kimberly Trenary and seconded by Bill Braman:

"To amend Regulation #1-2023 setting the Operations Manager’s salary at \$4,000 / month retro active effective January 1, 2023."

Roll Call: Yeas: Braman, Despot, Swrydenko, Trenary
Nays: None

Absent: Miller
Motion carried

NEW BUSINESS-

A. Accept Board of Appraisers 2024 Assessment recommendation

Motion made by Bill Braman and seconded by Kimberly Trenary:

"To accept the Board of Appraisers 2024 Assessment recommendation."

Roll Call: Yeas: Despot, Swrydenko, Trenary, Braman
Nays: None

Absent: Miller
Motion carried

B. Approve Regulation #3-2023 (Maintenance Assessment for Year 2024)

Motion made by Bill Braman and seconded by Matthew Swrydenko:

"To approve Regulation #3-2023 Maintenance Assessment for Year 2024."

Roll Call: Yeas: Trenary, Braman, Despot, Swrydenko
Nays: None

Absent: Miller
Motion carried

C. Approve Regulation #4-2023 (2024 Budget)

Motion made by Bill Braman and seconded by Kimberly Trenary:
"To approve Regulation #4-2023 (2024 Budget)."

Roll Call: Yeas: Braman, Despot, Swyrydenko, Trenary Absent: Miller
Nays: None Motion carried

D. Approve May 2023 Detailed Trail Balance.

Motion made by Kimberly Trenary and seconded by Steve Despot:
"To approve May 2023 Detailed Trial Balance."

Roll Call: Yeas: Despot, Swyrydenko, Trenary, Braman Absent: Miller
Nays: None Motion carried

E. Approve May 2023 Bank to Book Reconciliation.

Motion made by Bill Braman and seconded by Matthew Swyrydenko:
"To approve May 2023 Bank to Book Reconciliation."

Roll Call: Yeas: Trenary, Braman, Despot, Swyrydenko Absent: Miller
Nays: None Motion carried

F. Approve Regulation #5-2023 (MAD BOA Compensation per meeting)

Motion made by Bill Braman and seconded by Matthew Swyrydenko:
"To approve setting compensation of \$200 per meeting for the Board of Appraisers effective 4-13-2023."

Roll Call: Yeas: Braman, Despot, Swyrydenko, Trenary Absent: Miller
Nays: None Motion carried

G. Approve Regulation #6-2023 (MAD BOD Compensation per meeting)

Clarification of effective date since originally approved 4-13-2023.

Oral motion by Kimberly Trenary and seconded by Matthew Swyrydenko to Amend the effective and subsequent date to 4-13-2023 for Regulation #6-2023.

Roll Call: Yeas: Despot, Swyrydenko, Trenary, Braman, Absent: Miller
Nays: None Motion carried

Motion to approve Regulation #6-2023 made by Matthew Swyrydenko and seconded by Kimberly Trenary:
"To approve setting compensation of \$200 per meeting for each newly appointed member of the Board of Director's. Only upon the beginning of the new term beginning subsequent to 4-13-2023, shall the new compensation rate become effective for a given Board of Director seat."

Roll Call: Yeas: Trenary, Braman, Despot, Swyrydenko, Absent: Miller
Nays: None Motion carried

Kim questioned when is it necessary to file a report with the Ethics Committee? When earnings exceed \$1,000 /year.

H. Approve Regulation #7-2023 (Amend Bylaws of the Board of Directors – Add Paragraph #4)

Motion made by Kimberly Trenary and seconded by Matthew Swrydenko:
"To approve Regulation #7-2023 amending the Board of Director's Bylaws."

Roll Call: Yeos: Braman, Despot, Swrydenko, Trenary Absent: Miller
 Nays: None Motion carried

- I. Election of President serving 2 year term - Tabled to next meeting
- J. Election of Vice President serving 2 year term - Tabled to next meeting

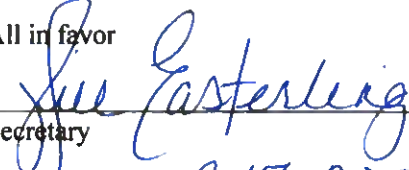
NEXT MEETING - * Next Regular board meeting set for Thursday, August 18, 2023 @ 6:15 pm.
 ****NOTE NEW TIME OF MEETING****

COMMENTS-

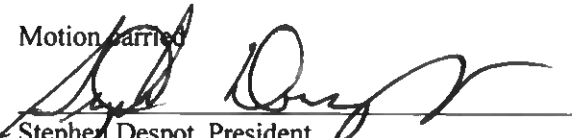
*BOA – Nothing at this time
DAC – No one in attendance
BOD - Nothing at this time*

ADJOURN

Motion to adjourn made by Kimberly Trenary and seconded by Matthew Swrydenko, there being no further business to discuss, the meeting was adjourned at 6:50pm.

All in favor


Secretary
Date approved: 8-17-2023

Motion carried


Stephen Despot, President

New e-mail address: mad@mosquitodistrict.com
Website: www.mosquitodistrict.com

** Minutes recorded by MP3