

**DUE TO COVID-19 - TELECONFERENCE MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL**

** Note – These minutes are not transcribed verbatim **

*Due to dialing in for the Teleconference – meeting has been recorded and the MP3 recording is on file in the
MAD Office*

February 11, 2021

To stay in compliance with social distancing requirement pertaining to COVID-19 the joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held by Teleconference on Thursday, February 11, 2021 and called to order at 6:07 PM by Karen Miller, Vice President. Those answering roll call: Bill Braman, Steve Despot, Karen Miller, Denise Mullins. Also in attendance: Harry Ciccolini (BOA), Jim Hrubik (BOA), Dale Sungy (BOA), Andy Dobben, Operations Manager, Brian Griffith, Treasurer/ Fiscal Officer, Jill Easterling / Administrative Assistant, Attorney Rebecca Sremack, Attorney Sal Puglisi, Emeritus.

Excused: Kimberly Trenary, BOD

Absent: Shannon McNulty (DAC) and Shaun Jaber (DAC)

No Guests in attendance

MINUTES –

Denise Mullins made the motion and seconded by Bill Braman to approve the minutes as recorded of the 2-11-2021 Teleconference meeting as recorded:

Roll Call: Yeas: Braman, Despot, Miller, Mullins
 Nays: None

Excused: Trenary
Motion carried

EXECUTIVE SESSION – *Moved to after “Comments”*

COMMUNICATIONS - Nothing to report

REPORTS –

A. **President (Trenary)** - Excused **Vice President (Miller)** - Nothing to report

B. **Treasurer / Fiscal Officer (Griffith)** -

- Reports submitted that are on the agenda

C. **Operations Manager (Dobben)** -

- ULV sprayers to sell at Auction on-line – selling price \$2,000
- Sent via email his 5 year plan
- Trucks sent out 2/11
- Preparing for 2021 season. Need to hire possibly 2 crew members
- Pricing new chemicals – still have some pesticides from last year
- 2 rebates

Karen Miller asked if quotes had been obtained for new trucks. Andy stated not yet.

Discussion of used ULV sprayer and advertising, pricing, etc. Can we offer the sprayers to the interested buyer rather than doing another auction? Atty. Sremack stated there is no clause built into our By-Laws. We could accept sealed bids. Notice to be placed in paper, run for 2 weeks and placed on our website.

Motion by Bill Braman and seconded by Steve Despot:

"To advertise and accept sealed bids for used ULV Sprayers with a minimum purchase price of \$1,200."

Legal Notice for Sealed bids will be placed in the Barberton Herald and run the week of 2/15 and 2/22/2021. Cost no less than \$1,200 for all 3 of the ULV sprayers with a deadline of 3/1/2021.

Andy Dobben will accept any sealed bid packets and will open upon the deadline.

Roll Call: Yeas: Braman, Despot, Miller, Mullins Excused: Trenary
Nays: None Motion carried

OLD BUSINESS- Nothing at this time

NEW BUSINESS-

A. Regulation #1-2021 (MAD Administrative Salaries) To be reviewed after Executive Session

Motion by Bill Braman and seconded by Denise Mullins:

"To approve pay increases for the Administrative Staff effective 2/1/2021. Administrative Staff salaries will be addressed the first meeting of each new year."

<i>Andy Dobben</i>	<i>\$2,500 / mo to \$2,575 / mo</i>
<i>Brian Griffith</i>	<i>\$2,550 / mo to \$2,700 / mo</i>
<i>Jill Easterling</i>	<i>\$1,100 / mo to \$1,200 / mo</i>

Roll Call: Yeas: Braman, Despot, Miller, Mullins Excused: Trenary
Nays: None Motion carried

B. Approve December 2020 Detailed Trial Balance and Bank to Book Reconciliation

Motion by Steve Despot and seconded by Denise Mullins:

"To approve December 2020 Detailed Trial Balance and Bank to Book Reconciliation."

Roll Call: Yeas: Despot, Miller, Mullins, Braman Excused: Trenary
Nays: None Motion carried

C. Approve January 2021 Detailed Trial Balance and Bank to Book Reconciliation

Motion by Bill Braman and seconded by Denise Mullins:

"To approve January 2021 Detailed Trial Balance and Bank to Book Reconciliations."

Roll Call: Yeas: Despot, Miller, Mullins, Braman Excused: Trenary
Nays: None Motion carried

COMMENTS- Nothing at this time

EXECUTIVE SESSION:

Karen Miller asked for a motion to go into an executive session, Bill Braman made the motion seconded by Denise Mullins for the purpose of discussing personnel matters.

Roll Call: Yeas: Braman, Despot, Miller, Mullins Excused: Trenary
 Nays: None Motion carried

INTO EXECUTIVE SESSION AT 6:32PM
BACK IN REGULAR SESSION AT 6:44PM

Motion made by Bill Braman and seconded by Denise Mullins to return to regular session. Meeting back in regular session at 6:44PM

Roll Call: Yeas: Braman, Despot, Miller, Mullins Excused: Trenary
 Nays: None Motion carried

NEW BUSINESS (CONTINUED)

A. Regulation #1-2021 (MAD Administrative Salaries)

Motion by Bill Braman and seconded by Denise Mullins:

"To approve pay increases for the Administrative Staff effective 2/1/2021. Administrative Staff salaries will be addressed the first meeting of each new year."

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Roll Call: Yeas: Braman, Despot, Miller, Mullins Excused: Trenary
Nays: None Motion carried

NEXT MEETING - * Next Regular board meeting set for Thursday, April 8, 2021 @ 6:00 pm.
 TBD if by Teleconference or in office.

ADJOURN

Motion to adjourn made by Steve Despot and seconded by Denise Mullins, there being no further business to discuss, the meeting was adjourned at 6:50 pm.

All in favor

Secretary

Date approved:

Jill Easterling

4-8-2021

Motion carried

Vice President

Denise Mullins

New e-mail address: mad@mosquitodistrict.com
Website: www.mosquitodistrict.com

** Minutes recorded by MP3