

**REGULAR MEETING MINUTES OF THE  
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT  
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND  
DISTRICT ADVISORY COUNCIL**

*\* Note – These minutes are not transcribed verbatim \*  
Meeting has been recorded and the MP3 recording is on file in the MAD Office*

**November 10, 2022**

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, November 10, 2022 at 131 Snyder Avenue, Barberton, Ohio and called to order at 6:00 PM by Steve Despot, President.

Those answering roll call: Bill Braman, Steve Despot, Karen Miller and Kimberly Trenary. Also in attendance: Harry Ciccolini (BOA), Ted Collins (BOA), Brian Griffith, Fiscal Officer, Jill Easterling / Administrative Assistant, Andy Dobben, Operations Manager and Attorney Rebecca Sremack.  
Excused: Kimberly Trenary (will be attending late)  
Absent: Shannon McNulty (DAC), Erika Bailey (DAC) and Joseph Kernan (DAC)

**MINUTES** –

Karen Miller made the motion and seconded by Bill Braman to approve the minutes of the 10-13-2022 regular meeting.

Roll Call:	Yeas: Despot, Miller, Braman Trenary	Excused: Trenary
	Nays: None	Motion carried

**COMMUNICATIONS** -

Steve Despot thanked the MAD board for the fruit basket in memory of his brother-in-law David Hartley. David was one of our Mosquito Techs and passed away suddenly. Also, want to extend sincere thanks from Janice Seifert who was David's long time companion.

**REPORTS** –

- A. **President (Despot)** - No report at this time
- B. **Treasurer / Fiscal Officer (Griffith)** - Items on agenda
- C. **Operations Manager (Dobben)** -
  - 2 Trucks have finally been ordered through Ganley Ford. Cost \$51,220 each (tax exempt)
  - Need to install safety lights and MAD decals
  - Will switch out the sprayers
  - Builds for 2023 – start in January. February or March for us.
  - Estimates trade-in \$7,000 for truck (may change)
  - Started 2022 Annual Report – will get to Rebecca to file

Steve brought up the discussion on changing decal due to copyright issues regarding the “mosquito” we currently use and since we are getting the new trucks we need to address this matter.

Andy will reach out to Liz from the Print Company that currently does our screen printing to see if she has other options.

Andy touched base on previous conversations. Karen Miller suggested having a contest between the Barberton and Norton art classes to come up with a new design. Steve would like the Barberton and Norton art classes to work together and reward them for their efforts. Steve will reach out to the art instructors with instructions on what we’re looking for. Advise no downloaded pictures to be used.

**OLD BUSINESS-** Steve asked Harry to introduce our guest. Harry Ciccolini introduced Beth Lester for the vacancy on the Board of Appraisers. She is a former colleague. Harry highly recommends her to fill Dale’s seat. Ted Collins also highly recommends her based on discussions with other appraiser colleagues. Beth shared her work history and interest in joining the MAD.

Steve Despot asked for a motion to appoint Beth Lester as a new Board of Appraiser. Atty. Sremack suggested using recommend to the Courts in the motion.

Karen Miller made the motion and seconded by Bill Braman that the board recommends Beth Lester be appointed for the Board of Appraiser vacancy.

Roll Call:	Yeas: Braman Despot, Miller	Excused: Trenary
	Nays: None	Motion carried

Steve introduced all members in attendance.

Atty. Sremack explained the process now that the board has made their recommendation. She will make a motion with the Common Pleas court to make an official appointment. Once the appointment has been made, she will make an appointment with the Barberton Municipal Court for Beth to take the Oath of Office.

Steve brought up the difficulty we have been having filling the Norton vacancy on the board. Kim Trenary had made an unusual suggestion. Steve would rather do her suggestion as a last resort. Steve would like to continue advertising at least every other week for Norton vacancy. Steve asked Jill what the cost was for advertising – Brian said we have roughly spent almost \$1,400 through the end of October, which is ten times what we normally spend. Steve suggested running the ad in 2023 – at least once in January or February. Karen Miller asked Jill is she had a chance to look at any of the old applicants. Jill did send Tracy Raniers last information to Karen. Jill will have to look through the archived files to see if they were saved. Steve reached out to Charlotte Whipkey to see if she would be interested or if she had any suggestions. Bill Braman also has been reaching out to individuals.

Steve realizes we have spent a considerable amount on the ads, but would like to advertise at least once in February 2023. Suggestion of redoing the job posting.

Kimberly Trenary joined our meeting and was introduced to Beth Lester. Steve brought her up to speed on what has been conducted so far in the meeting.

Karen Miller asked Jill if she could find any of the old applicants and send a form letter out to them to see if they would be interested in the position. Steve also suggested continue the ad on Norton's website.

Discussion on other means of advertising:

Bill Braman suggested Norton Talks

Kimberly Trenary suggested Andy Bodnar and Taylor Thompson

Bill and Kim will reach out to these individuals

Ted Collins suggested Heritage Woods – reaches the Copley – Medina area. He asked if Barberton has a local paper like this – Kimberly said Barberton's is called "The Neighborhood"

**NEW BUSINESS-**

**A. Approve October 2022 Detail Trial Balance.**

**Motion** made by Kimberly Trenary and seconded by Bill Braman:

*"To approve October 2022 Detail Trial Balance."*

Roll Call: Yeas: Braman, Despot, Miller, Trenary

Nays: None

Motion carried

**B. Approve October 2022 Bank to Book Reconciliation.**

**Motion** made by Karen Miller and seconded by Bill Braman:

*"To approve October 2022 Bank to Book Reconciliation."*

Roll Call: Yeas: Despot, Miller, Trenary, Braman

Nays: None

Motion carried

**C. Regulation #5-2022 (Authorizing Advance of Local Taxes)**

**Motion** by Bill Braman and seconded by Kimberly Trenary:

*"To approve Regulation #5-2022 Authorizing Advance of Local Taxes."*

Roll Call: Yeas: Braman, Despot, Miller, Trenary

Nays: None

Motion carried

**D. 2022 Budget Amendment #1 review**

**E. Regulation #6-2022 (Revised 2022 Budget)**

**Motion** by Kimberly Trenary and seconded by Karen Miller:

*"To approve Regulation #6-2022 Revised 2022 Budget Amendment #1."*

Roll Call: Yeas: Trenary, Miller, Despot, Braman

Nays: None

Motion carried

**NEXT MEETING** - \* Next Regular board meeting set for Thursday, February 9, 2023 @ 6:00 pm.

Andy will have the Annual Report ready and will start his hire process in February / March.  
Some of the crew will be starting back early in 2023 to get the trucks ready.

**COMMENTS-**

Attorney Sremack commented in regards to our next meeting, Erika Bailey (DAC) emailed today to see if she could join our meetings via telephone. The law during COVID that allowed us to conduct our meetings virtually has expired. However, there is nothing that prevents non-voting, non-quorum board members from participating via telephone but it has to be advertised ahead of time. This may be something to consider that we also have for the ability to have DAC members to call in for the meetings. Steve commented – whatever works.

Attorney Sremack stated that we would advertise the conference number for the next meeting so it is available for members of the community as well so there are no open meeting issues. She will provide the previous number used for Jill to advertise.

*BOA – Harry Ciccolini thanked the board for their recommendation of Beth Lester to the BOA. Steve will provide a "Welcome" packet for Beth.*

*DAC – No one in attendance*

*BOD – Nothing at this time*

**ADJOURN**

Motion to adjourn made by Kimberly Trenary and seconded by Bill Braman, there being no further business to discuss, the meeting was adjourned at 6:32.

All in favor

Motion carried

Secretary

President

Date approved:

*February 9, 2023*

New e-mail address: [mad@mosquitodistrict.com](mailto:mad@mosquitodistrict.com)

Website: [www.mosquitodistrict.com](http://www.mosquitodistrict.com)

\*\* Minutes recorded by MP3