

**REGULAR MEETING MINUTES OF THE
BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL**

** Note – These minutes are not transcribed verbatim *
Meeting has been recorded and the MP3 recording is on file in the MAD Office*

February 10, 2022

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Thursday, February 10, 2022 and called to order at 6:01 PM by Steve Despot, President. To stay in compliance with social distancing requirement pertaining to COVID-19 the meeting was held in the garage area maintaining 6' social distancing.

Those answering roll call: Bill Braman, Steve Despot, Denise Mullins and Kimberly Trenary. Also in attendance: Erika Bailey (DAC), Harry Ciccolini (BOA), Andy Dobben / Operations Manager, Jill Easterling / Administrative Assistant, and Attorney Rebecca Sremack.

Excused: Karen Miller (BOD), Dale Sungy (BOA), Brian Griffith, Treasurer/Fiscal Officer, Atty. Puglisi (Emeritus)

Absent: Shannon McNulty (DAC)

Guests in attendance: Andrew Mullins

MINUTES –

Kimberly Trenary made the motion and seconded by Denise Mullins to approve the minutes as recorded of the 1-13-2022 regular meeting as recorded:

Roll Call: Yeas: Despot, Mullins, Trenary, Braman
 Nays: None

Excused: Miller
Motion carried

COMMUNICATIONS -

Steve Despot introduced our new DAC member – Erika Bailey, who is our Barberton council representative for Ward 1. Erika shared that she has lived in Barberton her entire life and works for Crystal Clinic in Administration. She graduated from Barberton and currently resides with her husband also from Barberton on the East side of Barberton. Just two weeks ago was sworn in to Barberton City Council. Erika explained that she has invested a great deal of time to her career and felt it was time to invest in her community.

Steve welcomed her on behalf of the MAD district and wished her well on City Council. Steve also advised that we have received documentation from the City of Norton that Mr. Joseph Kernan will be our Norton representative for the DAC.

REPORTS –

A. President (Despot) -

- Wanted to expand upon a suggestion from Kimberly Trenary regarding a Welcome packet. Steve would like to put together with the assistance of Andy – Welcome packets for new MAD members. Packets to possibly include: Contact Directory, Annual Report, DAC By-laws, MAD Mission statement, responsibilities of the Board of Appraisers, District Advisory Council and Board members along with Mosquito literature. Possible tour of the facility and explain the equipment and how it is used, etc.

Denise Mullins brought up that she believed Russ Shilling had made something up that we could tap into so we don't duplicate his efforts. Steve said we may duplicate some items, but feels the packet would be a good tool for new members.

Erika Bailey stated for her - she learns better to see something, on paper is fine – it's a great reference tool.

Andy said he could meet anyone interested here at the garage and provide a tour.

Atty. Sremack shared that when she inherited the MAD file from Atty. Puglisi (Emeritus), he actually had an example of an old DAC notebook. She can run it by the office for any pertinent information that could be used for the welcome packets.

Steve shared that Jill had provided some information regarding Ordinance 6115.102 Sanitary District Advisory Council and asked if this is what Atty. Sremack had, and she explained no, that she has an actual DAC notebook that was in the box of files from Atty. Puglisi. Atty. Sremack stated she will bring it to the office for review. Jill asked to see the file as well – did not know it existed, nor did Steve. Steve feels we could put together a beneficial packet for new members. Will put together a packet for Erika, Shannon and Joseph Kernan and will also keep one in the office.

B. Treasurer / Fiscal Officer (Griffith) - Excused

Kimberly Trenary took this time to introduce Erika to the Board members, Board of Appraiser, Administrative staff and Atty. Sremack.

C. Operations Manager (Dobben) -

- Received Government ID number needed to purchase new trucks. We are on wait list into 2023. Tom from Ganley getting new quote for two 2023 trucks – looking at possibly \$35,000 each. Four to six month waiting period still due to chip shortage.
- No letter of interest / resumes received for Board of Appraisers vacancy. Has received some calls but seem to be spam. Will keep on MAD Web page.
- Kim, Andy, Mark and Gary attended seminar renewing pest operator license which is good until 2025
- Andy explained to Erika the trucks to be replaced

OLD BUSINESS-

Andy shared the update on the Board of Appraisers vacancy and no response. Jill posted the ads. Right now it will be a wait and see. Dale and Harry to reach out to some retirees they know. Jill asked if we should run the ads again – board advised not at this time. Harry stated let's wait and re-assess at a later time.

NEW BUSINESS-

A. Approve January 2022 Detailed Trial Balance.

Motion by Kimberly Trenary and seconded by Bill Braman:
"To approve January 2022 Detailed Trial Balance."

Roll Call: Yeas: Braman, Despot, Mullins, Trenary
Nays: None

Excused: Miller
Motion carried

B. Approve January 2022 Bank to Book Reconciliation.

Motion by Denise Mullins and seconded by Kimberly Trenary:
"To approve January 2022 Bank to Book Reconciliation."

Roll Call: Yeas: Trenary, Braman, Despot, Mullins Excused: Miller
Nays: None Motion carried

NEXT MEETING - * Next Regular board meeting set for Thursday, March 10, 2022 @ 6:00 pm.

**** Meeting to be held in the Garage area of the MAD office. 6' Social Distancing will be followed and masks are required if not vaccinated. If fully vaccinated – masks are at your discretion.**

Andy will set-up garage area for meeting.

COMMENTS-

BOA – Nothing at this time

DAC – Nothing at this time

BOD –

Kimberly had purchased two sets of phones when Russ was ill and had the office cell phone. She would like these back since they are not being used. Board approved for her to retrieve these phones.

ADJOURN

Motion to adjourn made by Bill Braman and seconded by Denise Mullins, there being no further business to discuss, the meeting was adjourned at 6:28 pm.

All in favor

Secretary

Date approved:

3-10-2022

Motion carried

President

New e-mail address: mad@mosquitodistrict.com

Website: www.mosquitodistrict.com

** Minutes recorded by MP3